



## J O B   P O S T I N G

Date Posted: Friday, June 4, 2004

Department: Library

Date Removed: Friday, June 11, 2004

Pay Grade: PT/01

Job Title: Library Page

Salary Range: \$6.46/hour

From Friday, June 4, 2004 through Friday, June 11, 2004, the Manager's Office will be accepting applications for the position of a part-time Library Page for the Delta Township Library.

Under the supervision of the Public Services Librarian, performs a variety of duties and responsibilities that assists in the smooth and efficient operation of the Library, including shelving library materials, checking materials in and out, and assisting library patrons, as well as operating standard library equipment. This position requires public contact.

This position requires the ability to arrange items in numerical and alphabetical order and also requires the ability to follow oral and written instructions. Knowledge of and experience with computers is helpful but not required. ***Flexibility in scheduling including the ability to work evenings and Saturdays is required.*** We are seeking a highly motivated individual who is willing to accept new responsibilities and assignments.

Anyone interested in applying for the position may submit an application and/or resume to the Manager's Office by **5:00 p.m. on Friday, June 11, 2004.**